

Greenhorn Creek Community Services District  
A Firewise Community  
Meeting Minutes  
Thursday, January 19, 2023, 6 PM  
Greenhorn Fire Station  
2049 Red Bluff Circle  
Greenhorn Ranch

**1. Roll Call:**

Chair Rebecca Herrin present, Vice-Chair Amanda Higgins present, Director Greg Neal present, Director Hannah Michael absent

**2. Public Comment:**

There is no public comment.

**3. Board Comments and Reports:**

Chair Herrin reports that the annual audit took place on January 4, 2023. The District will receive a final report with any recommendations from the auditor shortly.

**4. Approval of the minutes of the November 17, 2022 meeting:**

M/S/C: Higgins/Neal/3-0 to approve the minutes of the November 17, 2022 meeting. The December meeting was cancelled.

**5. Financial Reports:**

**A. Review Monthly Financial Report.**

The monthly financial report for Greenhorn Creek Fire Department and Greenhorn Creek Community Services District is reviewed and accepted.

**6. Water Department:**

General Manager Tyson Rael provides an update. A small leak on Running Springs was repaired. Two new water meters were planned to be installed at the same time, but there was not enough time.

There is discussion regarding will serve requirements for expired building permits. Also, a question from the audience regarding issuance of the will serve if there are outstanding fees. Rael will investigate the particulars and the bylaws regarding will serves. He reads from a section that indicates that all District policies need to be followed prior to issuance of the will serve.

**7. Fire Department:**

Chief Rael provides an update. Plumas County Road Department personnel plowed the driveway in front of the fire hall, but bermed the snow in front of one of the bay doors so that the engine cannot be used. Rael contacted Greenhorn Ranch who brought up their loader, but there is still a large amount of snow blocking the door. Other local contractors, such as Wilburn Construction, would not come to assist.

Rael was able to find numerous examples of out-of-District contracts for service that will be useful in developing a contract for the Lusks. The Lusks have requested service for their new home constructed in an area without structural fire protection.

The \$4,000 recently donated by the Sierra Cascades Car Club will be used to purchase ropes and floatation devices for rescue purposes and for a new base radio for the station.

**8. Designation of Signatory for Paperwork Pertaining to Parcel Sale(s):**

M/S/C: Neal/Higgins/3-0 to designate the Chair of the Greenhorn Creek Community Services District, Rebecca Herrin, as the signatory authorized to execute sale documents and deeds for the pending parcel sales.

**9. Adjournment to the next regular meeting scheduled on Thursday, February 16, 2023:**

M/S/C: Higgins/Neal/3-0. The meeting was adjourned at 6:50 pm.

***Rebecca Herrin, Chair***  
***Tyson Rael, Secretary***