

Greenhorn Creek Community Services District  
A Firewise Community  
Meeting Minutes  
Thursday, February 17, 2022, 6 PM  
Greenhorn Fire Station  
2049 Red Bluff Circle  
Greenhorn Ranch

**1. Roll Call:**

Elizabeth Zeiner, current Vice-Chair, present, Amanda Higgins present, Rebecca Herrin present.

*Rebecca Herrin was appointed by the Plumas County Board of Supervisors on December 14, 2021, and Amanda Higgins was appointed on February 1, 2022, to fill the vacancies on the Board of Directors of the District*

**2. Public Comment:**

Guy Senter thanked the new board members for stepping up to fill the vacancies. He also questioned when the size of the community burn pile will be addressed as recommended in the CWPP (Community Wildfire Protection Plan). The recommendation was to clear trees around the perimeter of the pile and to install a barrier, such as concrete pilings, to reinforce the boundaries of the pile. Board Member Herrin confirmed this will be added to next month's agenda.

Chief Rael mentioned the CWPP needs to be signed by the new owners of Greenhorn Ranch. Burn permits from CALFIRE (California Department of Forestry and Fire Protection) and from the NSAQMD (Northern Sierra Air Quality Management District) need to be renewed before the pile can be burned this year.

**3. Board Comments and Reports:**

A. Oath of Office:

Chief Rael stated that Board members Janice Bishop's and Kimrey Levy-Mickelson's terms were not renewed by the Board of Supervisors. *Board member Elizabeth Zeiner's term ends in December of 2022.*

Board Member Herrin and Higgins completed the Oath of Office administered by Vice-Chair Zeiner.

B. Form 700 Statement of Economics:

Chief Rael explained that the Form 700 needs to be completed by each Board Member and is due by April 1st. Rael reported that a required Sexual Harassment Training link will be emailed to the Board Members.

C. Filing Papers with the bank:

Chief Rael stated that the new Board Members need to file paperwork with the bank, that 2 signatures are required on all financial checks.

Rael stated he would get a copy of the monthly financial reports from bookkeeper Laura Sprague.

D. Board Vacancies:

Chief Rael explained that there are 2 additional vacancies on the board if anyone is interested and that he would set up new email addresses for the new board members.

Greg Neal stated he was interested in being on the Board. Heidi White, Greenhorn resident and Plumas County Clerk of the Board of Supervisors, explained the applications can be picked up at the Board of Supervisors office at the Courthouse.

**4. Election of Chair and Vice-Chair:**

Chuck White nominated Rebecca Herrin Chair.

Motioned by Zeiner, seconded by Higgins.

Motion passed.

Heidi White nominated Amanda Higgins as Vice Chair.

Motioned by Zeiner, seconded by Herrin.

Motion passed.

**5. Approval of November 18, 2021 minutes:**

Minutes not available to approve. Move to next month's agenda.

**6. Financial Reports:**

No financial reports available. Move to next month's agenda.

**7. Water Department Update:**

A. Update on water system issues:

Chief Rael reports there haven't been any water issues. That 2 air release valves have been replaced. 100 ft pipe will be moved to the Red Bluff pump station.

B. COVID Emergency Shut-Off Moratorium:

Chief Rael explained that the terms of the COVID Emergency Shut-Off Moratorium need to be updated to meet State requirements. The moratorium prohibits water service shut-off due to non-payment. As of December, terms have changed and shut-off can proceed within certain parameters.

**8. Fire Department Update:**

Chief Rael reported there haven't been any calls since the last board meeting.

Trainings have been combined with the Indian Valley, Quincy, Meadow Valley and Long Valley fire departments. The first week of the month there will be a joint training in Greenhorn as the Districts are working on cross-training in the various areas.

Fire apparatus

The heater/air conditioning motor, block heater, and coolant reservoir in engine 8372 went out and were replaced last week by Skip's 4x4. Engine 8324 transmission solenoid was replaced and installation of automatic chains should be complete within the next week or two.

Department T-shirts finally arrived. Still waiting on new hats.

Fire station heater is still having issues after installation a year ago. If the new system doesn't get fixed Rael will request a refund from the installer.

Waiting for the snow to melt for further work on the evacuation siren. The pole has been installed and permit will be obtained from Plumas County Building.

Alesia has assumed the position of Firewise Lead on the Greenhorn Firewise committee and will be working with Hannah Hepner.

**9. The next Greenhorn CSD Meeting:**

The next regular meeting of the Greenhorn CSD will be held Thursday March 17, 2022, at 6 PM.

**10. Adjournment:**

The meeting is adjourned at 6:35 PM.