

GREENHORN CREEK COMMUNITY SERVICES DISTRICT

A Fire Wise Community

AGENDA

Thursday, December 21, 2023

6:00 pm

Greenhorn Fire Station

2049 Red Bluff Circle

Greenhorn Ranch

1. ROLL CALL

BOARD OF DIRECTORS:

Rebecca Herrin, Amanda Higgins, Greg Neal

Vacant (2 positions)

- 2. PUBLIC COMMENT OPPORTUNITY: *At this time, the public may address the Board concerning any item of interest not listed on this agenda. The Board may not discuss or take any action on any item presented during the public comment period that is not on the agenda. The Board may briefly respond to statements made or questions posed by members of the public. Discussion of any non-agenda items will be limited to three (3) minutes or such reasonable time as is granted by the majority of the Board.***

3. BOARD COMMENTS AND REPORTS

- 4. APPROVAL OF MINUTES: Approval of minutes of the meeting of November 16, 2023. *Discussion and possible action.***

5. INTRODUCTION OF ANTHONY CAMPBELL, GENERAL MANAGER AND WATER DISTRIBUTION OPERATOR

Discussion and possible action.

6. REVIEW OF MINOR CORRECTIONS TO THE EMPLOYMENT AGREEMENT AND GENERAL MANAGER/WATER OPERATOR JOB DESCRIPTION

There are discrepancies between the 2015 version and the 2018 version of the employment agreement and the job description.

The 2018 version added a requirement for the General Manager/Water Operator to “maintain positive, effective customer relations”.

Also added was a requirement to use “meter reader and route created from core utilities to read water meters. Meters are to be read prior to the last day of each quarter and turned in to the CSD book keeper for timely billings”.

Discussion and possible action.

7. PLUMAS LOCAL AGENCY FORMATION COMMISSION PROPOSAL FOR SPECIAL DISTRICT REPRESENTATION

A special district representative may be added to the Local Agency Formation Commission if a majority of the special districts in the County approve resolutions requesting representation. If passed, the local districts are also required to contribute a share of the operating budget of the Plumas Local Agency Formation Commission.

8. FINANCE REPORTS:

A. Review Monthly Financial Reports.

9. WATER DEPARTMENT:

A. Update on Water System Issues.

10. FIRE DEPARTMENT:

A. Update on Fire Department Activity.

B. Discussion of Special Meeting held December 10, 2023

11. ADJOURNMENT to the next regular meeting scheduled on Thursday, January 18, 2024.

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